

2025 年 6 月 11 日

学校法人立命館
立命館大学 情報理工学部 教員募集要項

立命館大学 情報理工学部長 高田 秀志
〔公印省略〕

立命館大学情報理工学部では、この度、下記の要領により新たに、任期制講師を公募することとなりました。つきましては、ご多用中のところ恐縮ですが、貴機関、関係各部門等にご周知方よろしくお取り計らい下さいますようお願い申し上げます。立命館大学情報理工学部は、女性活躍推進法の趣旨に則り、女性の積極的な応募を歓迎します。

募集分野	英語教育学およびその関連分野
募集職種	任期制教員（講師）
職務内容・担当科目	以下の科目の担当および学部または大学全般の教育・研究・広報・社会貢献に関わる活動、高等学校との連携等に関する活動等に従事する 担当科目：英語中級及び上級科目、Professional Communication 科目、Academic Literacy 科目、海外 IT 英語研修プログラム等
募集人数	1 名
求める教員像	立命館憲章、建学の精神、教学理念および情報理工学部（情報理工学研究科）の教育研究上の目的等を理解し、高等教育・研究に携わる者としての社会的責務を自覚し、法令遵守はもとより、基本的人権を尊重し、誠実かつ公正に職務を遂行し、高い倫理性と社会的良識に則って行動できる方 ＜「立命館憲章」等については、立命館大学または情報理工学部（情報理工学研究科）のホームページをご確認下さい＞
着任時期	2026 年 4 月 1 日
応募資格	下記①から③までの条件をすべて満たし、上記の着任時期より勤務可能な方 ①修士以上の学位を有する方 ②日本人大学生を対象とした 3 年以上の英語教育経験を有し、本学での教育・研究に熱意を持って取り組める方 ③英語母語話者又はそれに近い高度な英語運用能力を有する方（日本語を母語としない場合は、業務に支障のない日本語能力を有する方） ※本募集による雇用開始の前年度まで、6 年以上の連続した本学校法人との期間の定めのある雇用契約を有しておられる方は、応募いただくことができません
雇用契約期間	2026 年 4 月 1 日～2031 年 3 月 31 日（5 年間）（試用期間なし） （契約更新なし）

所属・勤務地	情報理工学部 情報理工学科（コア教育） 配属キャンパス：大阪いばらきキャンパス（大阪府） 但し、びわこ・くさつキャンパス（滋賀県）、衣笠キャンパス（京都府）で開講される科目をご担当頂く場合があります
担当授業時間	【講師】通年平均1週4授業時間 ※基本的に、1授業時間は95分、1授業科目は95分×14回（週）+20分（VOD授業等）で構成されます ※上記担当授業時間を超えて授業担当を命じることがあります
休憩	労働基準法の定めに応じた休憩を付与します
休日	土・日・祝日、夏期／年末・年始休日、その他大学が定める休日 但し、一部の土曜日・祝日が授業日・統一補講日となる場合があります
給与等	(1)本俸：【講師】年額本俸 6,180,000 円 (2)手当：通勤手当、職務手当、超過時間手当 等
社会保険	雇用保険、労災保険、社会保険制度完備
募集者	学校法人立命館
その他	○本学は女性活躍推進法の趣旨に則り、女性の積極的な応募を歓迎します ○本学はワークライフ・バランスに関する諸制度を整備しています <立命館大学男女共同参画推進リサーチライフサポート室ホームページ> https://www.ritsumei.ac.jp/research/rsupport/ ○本学は、各キャンパス内全面禁煙です ○健康診断書の提出は不要ですが、採用決定後に所定の健康診断を受けていただく必要があります
応募締切日	2025 年 8 月 29 日(金) 23:59 (JST) ※応募書類必着
提出書類	①履歴・業績書※所定様式 ②研究業績書（様式 A） ※①②の書式は本学採用情報ページよりダウンロードできます。 https://www.ritsumeikan-trust.jp/publicinfo/recruitment/detail-ise/ ③最終学位の証明書（学位授与証明書等）（スキャン可） ④主要研究業績（著書または論文）3 編以内（コピー、抜刷可） ⑤主要研究業績の要旨（日本語の場合は 1 点につき 400 字程度。英語の場合は 1 点につき 500 語程度） ⑥本学における英語教育に対する抱負（日本語の場合は 800 字程度。英語の場合は 1,000 語程度） ⑦応募者について参考意見を伺える方 2 名の氏名・所属・連絡先ならびに応募者との関係を記した書類（書式自由） ※上記提出書類は、①～②はエクセルファイル、③～⑦は PDF ファイルでご用意頂き、印刷した紙媒体のものと共に、電子媒体（CD-R、DVD-R、USB メモリ等）に格納したものをお送りください ※提出書類は返却いたしません

	※募集にあたり本学が入手した情報は、採用選考および採用後の人事管理以外の目的では使用いたしません
選考方法	① 1次選考（書類審査） 1次選考通過者に対してのみ、9月13日（土）までに2次選考の詳細について通知します。 ② 2次選考（面接、模擬講義） 交通費は国内の移動（公共交通機関の利用）に限り支給いたします。
応募書類の提出先	〒567-8570 大阪府茨木市岩倉町 2-150 立命館大学情報理工学部事務室「情報理工学部教員任用人事係」宛 ※応募封筒には『応募書類在中（英語講師）』と朱書きのうえ、必ず書留にて郵送してください ※持参・電子メール等による応募は受付いたしません
問い合わせ先	立命館大学情報理工学部事務室（担当：呉・遠藤） TEL：072-665-2075 FAX：072-665-2239 E-mail：johokobo@st.ritsumei.ac.jp （8月8日～18日は一斉夏期休業期間ですので、ご注意ください）

June 11, 2025

The Ritsumeikan Trust
Ritsumeikan University
College of Information Science and Engineering

Guidelines for a Fixed-Term Faculty Member Recruitment

Ritsumeikan University
College of Information Science and Engineering
Dean Hideyuki Takada

The College of Information Science and Engineering, Ritsumeikan University is now recruiting a fixed-term lecturer of English as follows.

We would be grateful if you could inform any concerned departments, institutions, or organizations about this open position. We sincerely appreciate your continuing effort and cooperation.

The College of Information Science and Engineering, Ritsumeikan University, in accordance with the Act on Promotion of Women's Participation and Advancement in the Workplace, strongly encourages female candidates to apply.

Area of Specialization	Prospective applicants should have research experience in at least one of these or related areas: – TESL/TEFL/TESOL – Applied Linguistics – Second Language Acquisition Studies – Linguistics
Position Available	Fixed-term Faculty (Lecturer)
Job Description/ Teaching Responsibilities	The successful candidate will be engaged in teaching courses below and activities regarding education, research, administrative duties, social contribution of our faculty and university. The teaching courses may include English 105-110, Professional Communication, Academic Literacy, Overseas Training Program for IT and English, etc.
Number of Positions	1
Ideal Faculty Outlook	We invite applicants who understand the Ritsumeikan Charter, the founding spirit, the core educational philosophy, and the educational and research goals at the College of Information Science and Engineering. Applicants should also be aware of their social responsibilities as individuals involved in higher education and research. They are expected to respect fundamental human rights, as well as legal compliance while performing their duties sincerely and fairly. In addition, they should be able to act in accordance with high ethical standards and social common sense. (For the Ritsumeikan Charter and other information, see the websites of Ritsumeikan University and the College of Information Science and Engineering.)
Starting Date	April 1, 2026

Qualification Requirements	Applicants must be able to start working from the above starting date, and must meet all the following eligibility requirements: (1) Must have at least a master's degree at the time of application with a relevant research field. (2) Must have three or more years of experience in teaching English to Japanese university students. Must be passionate about education and research and be willing to actively participate in the operational affairs of our English language program. (3) Must have native or near-native proficiency in English. (Applicants who are non-native speakers of Japanese should have an adequate command of Japanese to perform administrative duties.) *Those who have been employed with Ritsumeikan Trust on a fixed-term contract for six or more consecutive years immediately preceding the academic year before starting this position are not eligible to apply.
Period of Employment	April 1, 2026 to March 31, 2031 (5 years, not renewable) (No probationary term)
Affiliation/ Workplace	College of Information Science and Engineering Department of Information Science and Engineering (Core Education) Workplace: Osaka Ibaraki Campus (Osaka Prefecture) There is a possibility that you might be in charge of subjects taking place on the Kinugasa (Kyoto Prefecture) or Biwako-Kusatsu Campus (Shiga Prefecture).
Teaching Load	<Lecturer> Average of four teaching hours throughout the year *Each class period is basically 95 minutes and one subject consists of 95 minutes×14 times(weeks) + 20 minutes (Video on Demand class etc.) *There is a possibility that you might be assigned to courses in excess of the above teaching hours.
Breaks	Breaks shall be granted in accordance with the Labor Standards Act.
Days Off	Saturdays, Sundays, public holidays, year-end and New Year holidays, and other holidays set by the university. * Note that there are cases in which some Saturdays and public holidays are class days or unified make-up class days.
Salary Allowances	<Lecturer> (1) Basic yearly salary : JPY 6,180,000 (2) Allowances : commuting allowance, duty allowance, overtime allowance, etc.
Social Insurance	Full social insurance including employment insurance and workers' compensation provided.
Recruiting Entity	The Ritsumeikan Trust
Other	● In accordance with the Act on the Promotion of Women's Active Engagement in Professional Life, Ritsumeikan actively welcomes applications from women. ● Ritsumeikan has various systems in place to support work-life balance. Research-Life Support Division for Promotion of Gender Equality: https://www.ritsumei.ac.jp/research/rsupport/eng/

	● Ritsumeikan campuses are completely no smoking * Please note that submission of a health check certificate is not required at this time. However, the successful applicant will be required to complete the standard employee health examination before the commencement date.
Application Deadline	All application materials must arrive by no later than Friday, August 29, 2025(JST)
Application Materials	Prospective applicants should submit the following: (1) Curriculum Vitae* (signed) (2) Full list of publications (see Form A*) * Curriculum Vitae Form (in MS Excel format) and Form A (in MS Excel format) can be downloaded from the following Recruitment Information site: https://en.ritsumeikan-trust.jp/info/employment/ (3) Certificate of your degree (a photocopy is acceptable; successful candidates will later be required to present the original document to the office.) (4) Full copies of up to three academic publications in relevant areas (5) Summaries of the three academic publications (either about 400 characters in Japanese or 500 words in English for each) (6) An essay of explaining the applicant's educational aspirations in Ritsumeikan University (either about 800 characters in Japanese or 1000 words in English) (free format) (7) Two references (names, contact information, and relationship to the applicant) (free format) All application materials must be sent in printed form to the address below (by registered postal mail). In addition to the printed materials, in the same envelope, applicants must enclose a CD-R, DVD-R, or other medium with all the application materials prepared in these formats: Curriculum Vitae and Form A in MS Excel format, and the others in PDF format. * Please note that materials submitted will not be returned. * Personal information provided for the application will be handled with the utmost care, in accordance with the university regulations. This information will only be used for applicant screening purposes.
Screening Process	1. The First Screening (Document Screening) Only those applicants who pass the first screening will be notified and provided with details of the second screening by September 13. 2. The Second Screening (Interview and mock lesson) Transportation fees will be reimbursed only for domestic travel (public transportation only).
Submission Address	Administrative Office, College of Information Science and Engineering Ritsumeikan University 2-150 Iwakuracho, Ibaraki, Osaka 567-8570 JAPAN Application materials must be sent by registered mail and the envelope clearly labeled in red ink as follows: "Application documents for the English lecturer position" * Applications submitted by e-mail or brought to the office will NOT be accepted.

Contact	Administrative Office, Ritsumeikan University College of Information Science and Engineering Attn: Mr. Go or Ms. Endo TEL:072-665-2075 FAX : 072-665-2239 E-mail : johokobo@st.ritsumei.ac.jp * Please note that August 8 through August 18 is the summer holiday period.
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